

2017-2018 Budget Development Calendar

Updated 1/19/17

November 17 th	Submit 2017-18 budget calendar and budget development procedures to the Board of Education for adoption
November / December	Meet with budget builders and distribute budget guidelines: District Office Team meets with the building principals and supervisors to review status and implications of 2016-2017 budget decisions
February 2 nd	BOE WORKSHOP – BoE & Public input session for budget development Roll over budget presentation
February 7 th	PETITIONS AVAILABLE FOR BOARD OF EDUCATION CANDIDATES
February 16 th	BOARD OF EDUCATION WORKSHOP Review Long Range Financial Plan
March 1 st	PROPERTY TAX CAP INFO REPORTED TO OSC (Office of the State Comptroller)
March 2 ND	BOARD OF EDUCATION WORKSHOP Community Conversation – Public input session to review a list of all potential changes under consideration for the 2017-2018 spending plan.
March 16 th	First Presentation of the Superintendent’s budget proposal.
April 3 st	Legal notice of school budget hearing and budget vote. Must advertise four (4) times within seven (7) weeks of the vote with first publication 45 days before date of budget vote
April 6 th	Final Presentation of the Superintendent’s budget proposal. Possible adoption of the budget (or 12 th)
April 6 th	Budget adoption by the BoE. (April 21 nd final date) Budget document available to the public. BOCES budget vote
April 7 th	Property Tax Report Card must be submitted to SED within 24 hours of budget adoption, but no later than April 25, 2016.
April 17 th	Petitions due for Board of Ed. Candidates – 5:00 p.m. (30 days) Applications for Absentee Ballots available
May 3 rd	Meet the Candidate night Voter Registration 12:00-8:00 p.m. – High school Lobby
May 3 rd – 10 th	Budget notice must be mailed to eligible voters after the budget hearing and but no later than six days prior to the vote.
May 4 th	BOARD OF EDUCATION MEETING Budget Hearing (7-14 days prior to vote)
May 5 th	Absentee Ballot Application Deadline
May 10 th	Deadline for mailing budget notice. Absentee Ballot Application Deadline (for ballots to be mailed)
May 16 th	BUDGET VOTE & BOARD OF EDUCATION ELECTION 12:00-9:00 P.M.