

Dear Parents,

On March 5, 2012, we will be introducing several improvements to PowerSchool.

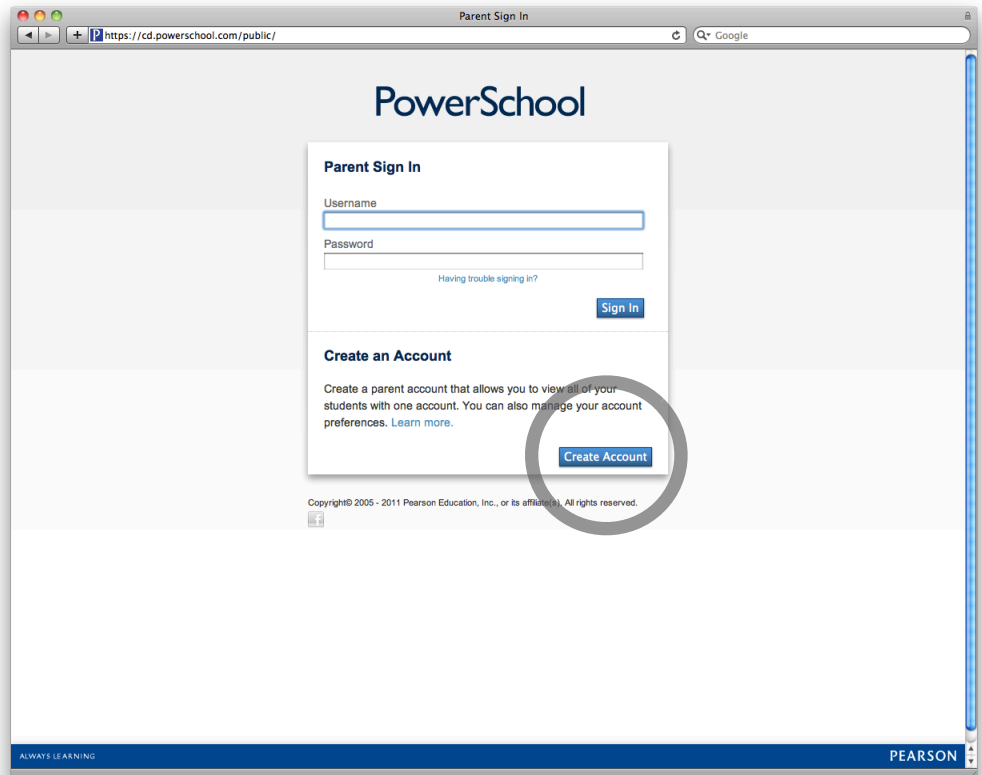
- You will be able to see all of your children's grades with only one login instead of one for each child.
- You can pick your own username instead of trying to remember a long ID#.
- You can pick your own password.

Getting started is easy. When you visit the PowerSchool Parent Portal after March 5th, you can follow the directions below to create a new account. While doing this, you can add all your children. Just use the login username and password you already have for each child to complete the process.

Please note that after March 5th, you must create a new account in order to log in. This is true even if you have only one child. Please also note that the Parent Portal only works with the Cairo-Durham Middle School and High School at this time.

Follow these steps to create your Parent Single Sign-On account.

- Go to PowerSchool: go to www.cairodurham.org, click on "Parents" at the top of the page, and then click on "Check Grades".
- Click the "Create Account" button. (This will not be available until March 5.)
- Fill out the form as shown on the following page. You can use any username and password that you'd like. For "Access ID" and "Access Password," use the username and password that you've used in the past for that student.

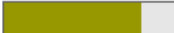


The screenshot shows a web browser window with the URL <https://cd.powerschool.com/public/>. The page title is "Parent Sign In". The main heading is "PowerSchool". Below the heading is a "Parent Sign In" form with two input fields: "Username" and "Password". There is a "Sign In" button below the password field. Below the sign in form is a "Create an Account" section with a "Create Account" button. The "Create Account" button is circled in red. At the bottom of the page, there is a footer with the text "ALWAYS LEARNING" and the "PEARSON" logo.

- Fill out the form as shown below. You can use any username and password that you'd like. For "Access ID" and "Access Password," use the username and password that you've used in the past for that student.

PowerSchool

Create Parent Account

First Name	<input type="text" value="John"/>
Last Name	<input type="text" value="Doe"/>
Email	<input type="text" value="doe@example.com"/>
Desired Username	<input type="text" value="johndoe"/>
Password	<input type="password" value="....."/>  Strong
Re-enter Password	<input type="password" value="....."/>

Password must:

- Be at least 6 characters long

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

	Student Name	Access ID	Access Password	Relationship
1.	<input type="text" value="Jack"/>	<input type="text" value="201201234"/>	<input type="password" value="....."/>	<input type="text" value="Father"/>
2.	<input type="text" value="Jill"/>	<input type="text" value="2012012345"/>	<input type="password" value="....."/>	<input type="text" value="Father"/>
3.	<input type="text" value="Jane"/>	<input type="text" value="10123"/>	<input type="password" value="....."/>	<input type="text" value="Father"/>
4.	<input type="text"/>	<input type="text"/>	<input type="password"/>	<input type="text" value="-- Choose"/>
5.	<input type="text"/>	<input type="text"/>	<input type="password"/>	<input type="text" value="-- Choose"/>
6.	<input type="text"/>	<input type="text"/>	<input type="password"/>	<input type="text" value="-- Choose"/>
7.	<input type="text"/>	<input type="text"/>	<input type="password"/>	<input type="text" value="-- Choose"/>

Getting Help:

If you have any questions or run into any problems, please call us so we can help. The High School can be reached at 622-8543. The Middle School can be reached at 622-0490.